

**MONTROSE CITY COUNCIL MEETING**  
**APPROVED MINUTES –January 14th, 2025**

On **January 14th, 2025**, the Montrose City Council Meeting took place at the Community Center. *The Pledge of Allegiance* was recited. Mayor Susan Painter called the meeting to order at 6:01pm. **Roll Call:** Council members: Hanisch, Vogel, Binder and Scheff were present. Finance Officer Siemonsma present. Maintenance Hanisch arrived at 6:05pm. City residents not present. Quorum present. Rules of Decorum stated by Painter.

Action 25-001

Moved by council Binder, seconded by council Hanisch for approval of Agenda. **Roll Call:** All favored no opposition. Motion carried.

Action 25-002

Moved by council Scheff, seconded by council Hanisch for approval of the December 10th meeting minutes. **Roll Call:** All favored no opposition. Motion carried.

**SPECIAL TOPICS:**

Action 25-003

Moved by council Hanisch, seconded by council Binder for approval of the Special Event Application for the Dart Tournament that the Montrose Legion is hosting and will use the City Bar building for the tournament. **Roll Call:** All favored no opposition. Motion carried.

Guest Ryan Patrick was not present to discuss supplemental revenue ideas. This discussion was tabled until a future meeting.

**OLD BUSINESS:**

City Punch list reviewed by council members.

Softball Scoreboard installation plans will be discussed in future meetings.

City Bar property sale: several people are interested in buying this building, no offers have been made yet.

**NEW BUSINESS:**

Sheriff Reports reviewed.

Action 25-004

Moved by council Binder, seconded by council Scheff, for approval of the 1<sup>st</sup> reading of Resolution No. 2025-001 Rates, Fines and Fees. **Roll Call:** All favored no opposition. Motion carried.

Action 25-002

Moved by council Hanisch, seconded by council Scheff, for approval of 1<sup>st</sup> reading of Resolution No. 2025-002 Annual Wages for 2025. **Roll Call:** All favored no opposition. Motion carried.

Action 25-003

Moved by council Scheff, seconded by council Hanisch, for approval of 1<sup>st</sup> reading of Ordinance No. 2025-001 FEMA Flood Damage Prevention Regulations. **Roll Call:** All favored no opposition. Motion carried.

Action 25-004

Moved by council Vogel, seconded by council Hanisch, for approval of the 1<sup>st</sup> reading of Resolution No. 2025-003 McCook Co. Pre Disaster Mitigation Plan. **Roll Call:** All favored no opposition. Motion carried.

Action 25-005

Moved by council Binder, seconded by council Scheff, for approval to combine city council elections with school elections on June 17<sup>th</sup> 2025. **Roll Call:** All favored no opposition. Motion carried.

Council members Binder and Vogel were appointed to attend the Rural Fire Board Meeting on February 18<sup>th</sup> at 7pm.

**DEPARTMENT REPORTS**

Maintenance Hanisch presented lawn mower price bids from both Kubota and John Deere dealers. Comparisons were made with both brands, pricing, size, side vs. rear discharge, horsepower, etc. The cost to fix up the Grasshopper mower engine is above \$6,000. John Deere has the state bid and the tractor option is a multi-use option for the city. Council is asking for more bids from Biersbach for a diesel engine for the grasshopper before making a decision on the mower fleet.

Action 25-006

Moved by council Vogel, seconded by council Hanisch, to table the mower discussion until next meeting. **Roll Call:** All favored no opposition. Motion carried.

Action 25-007

Moved by council Hanisch seconded by council Binder, to allow Maintenance to purchase a street sander not to exceed \$5,000. **Roll Call:** All favored no opposition. Motion carried.

Hanisch discussed street repair needs for 2025. The street budget is \$54,776. Church Ave and Clark Street are a priority for 2025, as well as chip sealing for road maintenance. Hanisch will get pricing on chip sealing. Maintenance Hanisch is working on a tree project down by the river cleaning up debris along the banks. This is a great mitigation plan for future high waters in the East Fork Vermillion River running along the east border of the city, as we try to keep debris away from the hwy 38 bridge.

Hanisch will reach out to Zimmer family regarding city pastureland cutting in 2025.

FO requested office hour changes for consistency and public clarity. Proposed hours are 8:30am to 3:00pm, Monday, Tuesday, Thursday and Friday. Wednesdays closed as FO will work from home if needed. This discussion was tabled for a future meeting.

2 year financial audit results from Schoenfish discussed.

Annual List of Youth Sports Volunteers (28 people) and the Volunteer Fire Fighter List (24 people) for 2025 is included in the council packet and posted on our website next to the meeting Agendas.

A list of policies were brought to the attention of the council for possible revisions in 2025: 2019 Personnel Policy, 2023 City/County Mutual Aid Agreement, 2019 Procurement Policy, 2024 Pool Manual, the 2024 Seasonal Camping Patron Policy, and the 2024 Camping Terms and Conditions. The only policy the council would like to review for 2025 is the Camp Host Job description and Parks/Rec job summer help description. This discussion will be on the agenda for February's meeting.

Action 25-008

Moved by council Binder, seconded by council Vogel, for approval to appoint Dean Hammer and partner Mason Breitling with the Dell Rapids Law Firm as our City Attorneys for 2025. **Roll Call:** All favored no opposition. Motion carried.

Action 25-009

Moved by council Binder, seconded by council Hanisch, for approval to appoint the Salem Special and New Century Press as our City official newspaper for 2025. **Roll Call:** All favored no opposition. Motion carried.

Action 25-010

Moved by council Binder, seconded by council Scheff, for approval to appoint Security State Bank, Montrose Branch as our City Bank Depository with active signers being: Susan Painter, Nicole Siemonsma, and Alex Binder for 2025. **Roll Call:** All favored no opposition. Motion carried.

FO let the council know that the 2025 Tree grant was denied to the City of Montrose for 2025 due to a high volume of applicants. This grant will be applied for again for next year.

EOY Revenue for 2024=\$601,959.41 EOY Expenditures for 2024=\$501,991.04 EOY Water Revenue for 2024=\$163,214.48 EOY Water Expenditures for 2024=\$127,573.72 EOY Sewer Revenue for 2024=\$103,360.55 EOY Sewer Expenditures for 2024=\$95,185.51 ODELL interest account reviewed. EOY Bank Account balances reviewed.

**JANUARY VOUCHERS:**

**PAID Between Meetings**

29527e	FEDERAL TAX PAYMENT	12/20/24	\$638.59	Payroll Taxes
29529e	FEDERAL TAX PAYMENT	1/3/25	\$637.03	Payroll Taxes
29526e	CAMPSPOT	12/11/24	\$15.00	Camp Reservation Fees
00019e	CAMPSPOT	1/6/25	\$3.00	Camp Reservation Fees
00018e	CLOVER CONNECT	12/17/24	\$15.40	ACH Card Fees for Campground
30517	MENARDS	1/2/25	\$570.32	Christmas lights; Cleaning Supplies
29530e	SD DLR	1/6/25	\$0.29	4th Quarter Unemployment Insurance Taxes
29531e	SD DOR	1/6/25	\$217.52	Monthly Garbage Tax Reporting
30539	SD RETIREMENT SYSTEM	1/7/25	\$664.20	Monthly Reporting
30518	THE SECURITY STATE BANK	1/2/25	\$1,003.47	Postage; Water Sample; Ofc Checks; Time clock
30519	US BANK, N.A.	1/2/25	\$11,703.04	Loan: DW1 and CW2

**PAID at Council Meeting**

30520	A&B BUSINESS	1/14/25	\$143.98	Monthly IT Service; Printer Contract
30521	ADDY DISPOSAL	1/14/25	\$2,994.00	Monthly Garbage Fee
30522	BADGER METER	1/14/25	\$60.70	Monthly cellular/network fees
30523	BRIGHT ARROW	1/14/25	\$190.00	Annual Fee+ additional minutes

30524	CITY OF MONTROSE	1/14/25	\$1.63	Monthly UB Bill
30525	CITY OF SF	1/14/25	\$43.50	BacT Water Sample Fees
30526	GOLDEN WEST	1/14/25	\$195.40	Monthly Office Phone Bill
30540	HEIMAN, INC.	1/14/25	\$404.00	Annual Fire Extinguisher Checks (7 total)
30527	KINGBROOK RURAL WATER	1/14/25	\$3,320.00	Monthly Water Purchase-Usage
30528	MCCOOK CO. AUDITOR	1/14/25	\$1,733.50	Monthly Sheriff Fee
30529	MCCOOK CO. EMS INC.	1/14/25	\$762.06	Monthly Ambulance Fee
30530	METERING & TECHNOLOGY SOLUTIONS	1/14/25	\$1,176.68	Water Shed Meter Replacement
30531	MIDAMERICAN ENERGY	1/14/25	\$456.40	Prior month Usage
30532	MONTROSE GAS PLUS	1/14/25	\$139.26	City Equipment Fuel
30533	NEW CENTURY PRESS	1/14/25	\$108.57	Publishing: Meeting Minutes
30534	SDA RURAL WATER SYSTEMS	1/14/25	\$410.00	Annual membership fee
30535	SECOG	1/14/25	\$840.00	Annual membership fee
30536	SOUTHEASTERN ELECTRIC COOP	1/14/25	\$2,510.28	Monthly Electric Bill
30537	STURDEVANTS AUTO PARTS	1/14/25	\$275.20	Payloader Maint; Shop Supplies
30538	TRANSOURCE	1/14/25	\$712.36	Payloader Repairs
	TOTAL PAID:		\$31,945.38	

**Payroll**

	City Council Members		\$0.00	Quarterly Payment-Pay in January
	Finance Officer		\$4,076.92	2 pay periods - December
	Office Admin		\$222.00	2 payperiods - December
	Certified Operator Temp.		\$100.00	Monthly Payment
	Maintenance Technician		\$1,503.00	2 pay periods - December
	TOTAL SALARIES:		\$5,901.92	
	<b>GRAND TOTAL:</b>		<b>\$37,847.30</b>	

Action 25-011

Moved by council Vogel, seconded by council Scheff for approval of bills paid between meetings and bills paid at council meeting.

**Roll Call:** All favored no opposition. Motion carried.

Hearing of those present: none

Action 25-012

Moved by council Scheff, seconded by council Binder to enter into Executive Session at 7:22pm. **Roll Call:** All favored no opposition. Motion carried.


Action 25-013

Moved by council Binder, seconded by council Scheff to Exit Executive Session at 7:50pm. **Roll Call:** All favored no opposition. Motion carried.

Action 25-014

Moved by council Binder, seconded by council Scheff to **Adjourn** at 7:51pm. **Roll Call:** All favored no opposition. Motion carried.

Attest:

  
Nicole Siemonsma  
Finance Officer

  
Susan Scantz  
City Mayor or Council President

Published once at the approximate cost of: \$113.29

Publish Date: 1-23-25

**PUBLIC NOTICE  
MONTROSE CITY  
COUNCIL MEETING  
UN-APPROVED  
MINUTES -**

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Printer's Affidavit of Publication

**AFFIDAVIT OF PUBLICATION**

STATE OF SOUTH DAKOTA)

)SS

COUNTY OF McCOOK)  
COUNTY OF HANSON)

TROY SCHWANS of said McCook County and South Dakota, being first duly sworn on his oath, says THE SPECIAL is a weekly newspaper of general circulation, printed and published in Salem, McCook County and State of South Dakota, and has been such newspaper during the times hereinafter mentioned; that the said newspaper is a legal newspaper, that it has a bonafide circulation of more than 200 copies weekly, that it has been published within said Counties of McCook and Hanson for more than fifty-two successive weeks prior to the publication of the notice hereinafter mentioned and has been printed during said period and at the present time, in whole in an office maintained at said place of publication; and that I, the undersigned, am publisher or employee of said newspaper, in charge of the advertising department thereof, and have personal knowledge of all facts in this affidavit;

that the advertisement headed .....

Montrose City Council  
Unapproved Minutes  
1-14-25

a printed copy of which is hereto attached, was printed and published in the newspaper for . . . weeks; that said notice was published in the issues of said paper on the dates as follows, to wit:

- The first publication being made on ..... 1/23, 2025
- the second publication on ..... ,20 .....
- the third publication on ..... ,20 .....
- the fourth publication on ..... ,20 .....
- the fifth publication on ..... ,20 .....
- the sixth publication on ..... ,20 .....
- and the last publication on ..... ,20 .....

that \$113.29 . being the full amount of the fees for publication of the annexed notice, insures solely to the benefit of the publisher of the said newspaper; that no agreement or understanding for a division thereof has been made with any person; and that no part thereof has been agreed to be paid to any person whomsoever.

.....  
Subscribed and sworn to before me this 28th  
day of January 2025

.....  
Luann McKillop  
.....  
Notary Public, McCook County

My commission expires 1-23-30

